



## *Professional Position Posting*

# Copyright Librarian

<b>Department:</b>	Scholarly Communications Office
<b>Salary:</b>	Commensurate with qualifications and experience
<b>Position Availability:</b>	Immediately

### **Position Summary**

Reporting to the Head of the Scholarly Communications Office (SCO), the Copyright Librarian provides key services and has primary responsibility for helping faculty, staff, and students throughout the campus with questions and issues concerning all aspects of copyright in higher education instruction, research, and publishing, with a secondary focus on more general scholarly communications topics. This librarian also plays a crucial role in educating library staff and providing expert guidance on copyright and scholarly communication issues. Specifically, the Copyright Librarian serves as a resource to subject librarians and participates in working groups and communities of practice focused on library reserves, interlibrary loan, and digitization and sharing of archival resources.

Emory Libraries requires that our employees recognize diversity, equity, and inclusion as essential core values to achieving our mission to enrich the quality of life in an inclusive work environment through competency training, reassurance of personal growth, restorative communication practices, and embrace our diverse identities of patrons within the Emory community.

### **Essential Responsibilities & Duties**

#### A. Copyright Education

1. Develops copyright education programs and resources for librarians, faculty, students, and staff on copyright issues encountered in the creation and use of scholarly works, particularly in an online environment.
2. Leads workshops and seminars on copyright for faculty, students, and staff.
3. Provides one-on-one consultations with faculty, students, and librarians on questions concerning use and reuse of copyrighted content in all formats.
4. Serves as the primary resource within Emory Libraries for copyright education and consultation for graduate students on their theses and dissertations; creates and maintains resources to assist students with interpreting fair use and seeking permissions as needed for theses and dissertations.
5. Provides consultations and guidance to library staff on copyright and fair use for reserves, interlibrary loan, digital projects, digitization of library materials, and reuse of copyrighted content on library websites for all Emory Libraries.
6. Participates in drafting and submission of responses for Emory University to national legislation, notices of inquiry from the U.S. Copyright Office and other federal agencies, and publisher practices.

7. Works on special projects related to copyright awareness and education as needed.

B. Scholarly Communications

1. Creates and maintains resources on copyright, open access, and academic publishing, including print materials, websites, LibGuides, and various social media outlets.
2. Provides author agreement review for inclusion of faculty-authored articles in Emory's institutional repository for faculty scholarship, OpenEmory, and consults with faculty on their book contracts when requested.
3. Consults on review of curriculum vitae for faculty, harvesting of articles from open access repositories, and mediated deposit of faculty articles in OpenEmory.
4. Collaborates with other SCO personnel, subject liaisons, and informationists in all Emory Libraries on scholarly communication initiatives, including promoting OpenEmory.
5. Provides consultations on copyright and intellectual property issues associated with data management.

C. Campus Contributions and Professional/Scholarly Association Involvement & Activity

1. Participates in library committees related to primary job assignment or general library service as appropriate.
2. Represents the library on university committees and task forces related to primary job assignment OR at the request of the Vice Provost for Libraries and Museum.
3. Represents the library on professional and scholarly association committees, task forces, work groups, and other entities at the local, state, regional, national, and international level as appropriate to position and area of expertise.
4. Presents on work-related topics and research at professional and scholarly conferences, symposia, and workshops.
5. Publishes on work-related topics and research in professional and scholarly publications.

D. Professional Responsibilities

1. Participates in appropriate professional and scholarly associations and organizations including maintaining membership and/or accreditation; attending meetings, conferences, workshops; and serving in appointed or elected positions.
2. Maintains up-to-date professional knowledge and skills in areas related to primary job assignment as well as maintains general knowledge of current trends in higher education, academic libraries, and information and educational technology.
3. Adheres to guidelines outlined in the *Handbook Governing the Librarian series for Faculty-Equivalent Librarians* to ensure appointment, appointment renewal and promotion-in-rank
4. Participates in library and campus committees as appropriate for service purposes.

**Required Qualifications**

- ALA-accredited master's degree in Library and Information Science OR equivalent education and relevant library experience.
- Minimum of three years of experience working with copyright, open access, publishing, and/or scholarly communications issues in academic libraries or cultural heritage institutions.
- Demonstrated knowledge of and experience with instruction, including public-speaking ability.
- Evidence of excellent verbal and written communication skills.

- Ability to creatively develop products and services, such as web-based information and publications, training materials, workshops, conferences, and other tools relevant to scholarly communications, copyright, and fair use.
- Demonstrated analytical skills, creative and innovative problem-solving skills, time- and project-management skills, and a strong commitment to both internal and external service excellence.
- Ability to build and sustain effective interpersonal relationships with library staff, faculty, students, and campus administrators.
- Demonstrated proficiency and capabilities with personal computers and software, the Web, and library-relevant information technology applications. Working knowledge of standard computer office applications such as Microsoft Outlook, Word, Excel, Access, PowerPoint, or other productivity software.
- Commitment to fostering a diverse educational environment and workplace and an ability to work effectively with a diverse faculty and student population.
- Capacity to thrive in an ambiguous, future-oriented environment of a major research institution and to respond effectively to changing needs and priorities.
- Demonstrated willingness to respond to new opportunities with initiative, creative energy, and leadership.

### **Preferred Qualifications**

- Advanced degree (subject master's, JD, juris master's, or doctoral) in a relevant discipline and/or record of teaching or scholarship.
- CopyrightX and/or Creative Commons Certificate.
- Evidence of active involvement in local, state, regional, national, or international professional or scholarly associations.

### **Application Procedures**

Interested candidates should review the applications requirements and apply online at <http://apply.interfolio.com/104756> .

Applications may be submitted as Word or PDF attachments and must include:

- 1) Current resume/vita detailing education and relevant experience;
- 2) Cover letter of application describing qualifications and experience; and
- 3) Emory Libraries recognize diversity, equity, and inclusion as core values integral to achieving our mission to enrich the quality of life and advance intellectual discovery by connecting people of diverse backgrounds and experiences. Please write a statement of 300-500 words that describes your experience with supporting the teaching, learning, and research of diverse students and faculty and explain how you will foster an inclusive research, teaching, and learning environment through your role as a copyright librarian at Emory
- 4) On a separate document list the names and relationships, email addresses, and telephone numbers of 3 professional references including a current or previous supervisor.

**Review of applications will begin the week of May 2, 2022.** Review of applications will continue until position is successfully filled. Emory is an Equal Opportunity/Affirmative Action Employer that welcomes and encourages diversity and seeks applications and nominations from women, minorities, people with disabilities and veterans.

### **General Information**

Professional librarians at Emory Libraries are 12-month faculty-equivalent positions evaluated annually with assigned ranks renewable for 3 or 5 years based on experience and background. Appropriate professional leave and funding is provided. Depending on educational credentials and position, librarians may be considered for a shared/dual appointment between the library and academic department as a faculty member.

Librarian appointees at Emory generally have educational credentials and professional backgrounds with academic library experience and/or disciplinary knowledge and demonstrate a commitment to continuous learning, professional engagement and involvement, research and scholarship, creativity, innovation, and flexibility. Such backgrounds will normally include a graduate degree from an ALA-accredited library and information science program AND/OR a discipline-specific master's OR doctoral degree. In addition to professional competence and service within the library in the primary job assignment, advancement and/or appointment renewal requires professional involvement and contributions outside of the library and scholarly activities. Candidates must show evidence or promise of such contributions.

Emory provides an extremely competitive fringe benefit plan that includes personal leave, holiday pay, medical and dental plans, life insurance, courtesy scholarships, and tuition reimbursement just to name a few. For a full list of benefit programs, please go to <http://www.hr.emory.edu/eu/benefits/>.

### **Description of Institution and Library**

Emory University is internationally recognized for its outstanding liberal arts college, superb professional schools, and one of the South's leading health care systems. Emory's beautiful, leafy main campus is located in Atlanta's historic Druid Hills suburb and is home to 8,079 undergraduates and 7,372 graduate and professional students. As the second largest private employer in Atlanta, Emory University and Emory Healthcare have a combined workforce of approximately, 37,716 and an annual operating budget of \$5.6 billion. Emory University received \$831 million in research funding in fiscal year 2020.

Ranked among the top 20 Association of Research Libraries (ARL) in North America, Emory University Libraries in Atlanta and Oxford, Georgia is the interdisciplinary intellectual commons for Emory University. The collections at the nine Emory Libraries include more than 5.6 million volumes, 400,970 electronic journals, over 1.6 million electronic books, and internationally renowned special collections. The Stuart A. Rose Manuscript, Archives, and Rare Books Library is home to over 190,000 cataloged titles and more than 19,000 linear feet of manuscript material. Rose Library's collections span more than 800 years of history, with particular depth in modern literature and poetry, African American history and culture, political, social and cultural movements, and the University's archives.

Emory Libraries staff, including student workers, number approximately 350 with an overall library budget of approximately \$42 million. Emory University Libraries is a member of the Association of Research Libraries (ARL), the Association of College and Research Libraries (ACRL), the Atlanta Regional Council for Higher Education (ARCHE), the Coalition for Networked Information (CNI), the Center for Research Libraries (CRL), the Council on Library and Information Resources (CLIR), the Digital Library Federation (DLF), International Federation of Library Associations and Institutions (IFLA), and the Scholarly Publishing & Academic Resources Coalition (SPARC) as well as regional associations including the Association of Southeastern Research Libraries (ASERL) and Georgia Library Learning Online (GALILEO).

The Emory University Libraries include the Robert W. Woodruff Library, which is also home to the Goizueta Business Library, the Heilbrun Music and Media Library, and the Stuart A. Rose Manuscript, Archives, and Rare Book Library. Other library spaces include the Science Commons, Cox Hall Computing Center, the Library Service Center operated in collaboration with the Georgia Institute of Technology, the Woodruff Health

Sciences Center Library, the Pitts Theology Library, the Hugh F. MacMillan Law Library, and the Oxford College Library located on the Oxford Campus approximately 30 miles from Atlanta.

### **Diversity Statement**

Emory Libraries recognize diversity, equity, and inclusion as core values integral to achieving our mission to enrich the quality of life and advance intellectual discovery by connecting people of diverse backgrounds and experiences. We champion an inclusive work environment through competency training, reassurance of personal growth, restorative communication practices, and diverse recruitment and retention. We offer exhibits, collections, programming, and research assistance that speaks to the rich needs and identities of patrons from the Emory community and beyond. We encompass opportunities that strengthen these values. We invite you to bring your true self to the library and feel welcomed when you arrive.

*– December 2020*

**Emory University is an equal opportunity/equal access/affirmative action employer fully committed to achieving a diverse workforce and complies with all applicable Federal and Georgia State Laws, regulations, and executive orders regarding nondiscrimination and affirmative action in its programs and activities. Emory University does not discriminate on the basis of race, color, religion, ethnic or national origin, gender, genetic information, age, disability, sexual orientation, gender identity, gender expression, and veteran's status.**