



## Professional Position Posting

### Student Success Librarian

**Department:** Instruction & Engagement within the Research, Engagement, and Scholarly Communications Division

**Salary:** Commensurate with qualifications and experience

**Position Availability:** Summer 2022

The Emory University Libraries seek a Student Success Librarian to contribute to our growing instruction and engagement program and to student flourishing initiatives across Emory. This position is an opportunity for an early career professional to gain valuable skills and experience in an academic library. The ideal candidate will be someone who is looking to further their skills in library instruction, outreach, and assessment, who is interested in helping us develop innovative approaches to instruction, engagement, and student flourishing programming, who shares the Libraries' commitment to social justice and inclusive pedagogy, who is committed to student success, and who is able to work successfully in a collaborative environment.

#### Position Summary

Reporting to the Head of Instruction and Engagement, the Student Success Librarian will work collaboratively with members of the Research, Engagement, and Scholarly Communications division to develop and promote a growing libraries instruction and engagement program that is committed to upholding the Libraries' commitment to diversity, equity, and inclusion, and to further the Emory Libraries' commitment to student success. As a member of the Instruction and Engagement team, the Student Success Librarian will play a vital role in helping the Libraries develop flexible and inclusive instruction and engagement programming for a range of audiences and in a range of environments, including both in-person and online. The Student Success Librarian will work on a variety of instruction projects, including teaching information literacy classes for undergraduate students, leading and developing workshops on digital, data, and information literacy topics, and engaging in assessment projects related to Emory's undergraduate population. The Student Success Librarian will also collaborate on projects related to student flourishing and success across campus, including developing instruction and engagement programming for first-year, first-generation, international, and transfer students with campus partners and developing and leading orientation programming.

Emory Libraries requires that our employees recognize diversity, equity, and inclusion as essential core values to achieving our mission to enrich the quality of life in an inclusive work environment through competency training, reassurance of personal growth, restorative communication practices, and embrace our diverse identities of patrons within the Emory community.

#### Essential Key Responsibilities and Duties

1. Work collaboratively to help the Emory Libraries develop new approaches to supporting student flourishing and student success within increasingly flexible teaching and learning environments.
2. Work collaboratively to ensure that the Emory Libraries instruction program upholds values of diversity, equity, and inclusion and a commitment to anti-racist pedagogy.
3. Collaborate with library colleagues and campus partners to provide support for undergraduate student flourishing and success initiatives, including serving on the libraries' Undergraduate Student Services Committee and supporting the libraries' Student Ambassador program.
4. Develop, conduct, and assess classroom instruction sessions and workshops for undergraduate students in areas including information, digital, and data literacy, communication skills, and research skills topics.
5. Work with partners to develop and lead assessment projects to gain insight into undergraduate student populations and undergraduate student programs at the libraries.
6. Work with instructors to integrate information literacy and research skills into their course assignments, including English 101 instructors.
7. Collaborate with colleagues to design, develop, and assess online instructional materials, including LibGuides and instructional videos, to support the libraries instruction program.
8. Support and continue to develop new library instruction and engagement initiatives, including skill-building and community-building programming, focusing on first-year, transfer, first-generation, and international students.
9. Work with the Head of Instruction and Engagement to promote and market instruction and engagement programming.
10. Work with campus partners including the Emory Writing Center and the Research Partners Program to develop programming to support undergraduate student research and writing.
11. Work with library partners to provide support for research tools such as Zotero and multimodal research projects.
12. Incorporate current and emerging instructional practices, methodologies, and technologies into library instruction.

### **Professional Responsibilities**

1. Participates in appropriate professional and scholarly associations and organizations including maintaining membership and/or accreditation; attending meetings, conferences, and workshops; and serving in appointed or elected positions.
2. Maintains up-to-date professional knowledge and skills in areas related to primary job assignment as well as maintains general knowledge of current trends in higher education, academic libraries, and information and educational technology.
3. Provides reference assistance to Emory students and faculty, visiting scholars, and the public as needed and assigned.
4. Adheres to guidelines outlined in the *Handbook Governing the Librarian series for Faculty-Equivalent Librarians*.
5. Participates in library and campus committees as appropriate for service purposes.

### **Required Qualifications**

- ALA-accredited master's degree in Library and Information Science OR equivalent education and library experience. Master's degree or equivalent must be awarded by June 30, 2022
- Teaching and instruction experience, whether in a library setting or another educational setting.
- Experience creating and using online instructional materials, including videos.
- Experience with assessment tools and techniques.

- Excellent oral and written communication skills.
- Ability to work successfully in a fast-paced and collaborative environment.
- Commitment to user-centered library services.
- Commitment to fostering a diverse educational environment and workplace and an ability to work effectively with a diverse faculty, staff, and student population.

### **Preferred Qualifications**

- Two or more years of experience with instruction in libraries.
- Experience providing instruction and engagement services for undergraduate student populations.
- Experience providing reference services and research consultations.
- Experience with marketing and creating promotional materials.
- Practical knowledge of ACRL's Framework for Information Literacy for Higher Education.

### **Application Procedures**

Interested candidates should review the applications requirements and apply online at:

[apply.interfolio.com/105100](https://apply.interfolio.com/105100).

Applications may be submitted as Word or PDF attachments and must include:

- 1) Current resume/vita detailing education and relevant experience;
- 2) Cover letter of application describing qualifications and experience; and
- 3) Emory Libraries recognize diversity, equity, and inclusion as core values integral to achieving our mission to enrich the quality of life and advance intellectual discovery by connecting people of diverse backgrounds and experiences. In a separate statement, reflect upon your experience in advancing social justice and equity, and your vision for integrating this into your work. Limit your response to no more than 3 paragraphs.
- 4) On a separate document list the names and relationships, email addresses, and telephone numbers of 3 professional references including a current or previous supervisor.

**Review of applications will begin the week of May 9, 2022.** Review of applications will continue until position is successfully filled. Emory is an Equal Opportunity/Affirmative Action Employer that welcomes and encourages diversity and seeks applications and nominations from women, minorities, people with disabilities and veterans.

### **General Information**

Professional librarians at Emory Libraries are 12-month faculty-equivalent positions evaluated annually with assigned ranks renewable for 3 or 5 years based on experience and background. Appropriate professional leave and funding is provided. Depending on educational credentials and position, librarians may be considered for a shared/dual appointment between the library and academic department as a faculty member.

Librarian appointees at Emory generally have educational credentials and professional backgrounds with academic library experience and/or disciplinary knowledge and demonstrate a commitment to continuous learning, professional engagement and involvement, research and scholarship, creativity, innovation, and flexibility. Such backgrounds will normally include a graduate degree from an ALA-accredited library and information science program AND/OR a discipline-specific master's OR doctoral degree. In addition to professional competence and

service within the library in the primary job assignment, advancement and/or appointment renewal requires professional involvement and contributions outside of the library and scholarly activities. Candidates must show evidence or promise of such contributions.

Emory provides an extremely competitive fringe benefit plan that includes personal leave, holiday pay, medical and dental plans, life insurance, courtesy scholarships, and tuition reimbursement just to name a few. For a full list of benefit programs, please go to <http://www.hr.emory.edu/eu/benefits/>.

### **Description of Institution and Library**

Emory University is internationally recognized for its outstanding liberal arts college, superb professional schools, and one of the South's leading health care systems. Emory's beautiful, leafy main campus is located in Atlanta's historic Druid Hills suburb and is home to 8,079 undergraduates and 7,372 graduate and professional students. As the second largest private employer in Atlanta, Emory University and Emory Healthcare have a combined workforce of approximately 37,716 and an annual operating budget of \$45.6 billion. Emory University received \$831 million in research funding in 2020.

Ranked among the top 20 Association of Research Libraries (ARL) in North America, Emory University Libraries in Atlanta and Oxford, Georgia are an intellectual commons for Emory University. Comprised of 10 libraries, Emory's collections include more than 5.6 million volumes, 400,970 electronic journals, over 1.6 million electronic books, and internationally renowned special collections. The Stuart A. Rose Manuscript, Archives, and Rare Books Library is home to over 190,000 cataloged titles and more than 19,000 linear feet of manuscript material. Rose Library's collections span more than 800 years of history, with particular depth in modern literature, African-American history and culture, and the history of Georgia and the South.

Emory Libraries staff, including student workers, number approximately 350 with an overall library budget of approximately \$42 million. Emory University Libraries is a member of the Association of Research Libraries (ARL), the Association of College and Research Libraries (ACRL), the Atlanta Regional Council for Higher Education (ARCHE), the Coalition for Networked Information (CNI), the Center for Research Libraries (CRL), the Council on Library and Information Resources (CLIR), the Digital Library Federation (DLF), International Federation of Library Associations and Institutions (IFLA), and the Scholarly Publishing & Academic Resources Coalition (SPARC) as well as regional associations including the Association of Southeastern Research Libraries (ASERL), Georgia Library Learning Online (GALILEO), and the GETSM Consortium (a consortium of the University of Georgia, Emory, Georgia Tech, Georgia State University, and Georgia Regents University).

The Emory University Libraries include the Robert W. Woodruff Library, which is also home to the Goizueta Business Library, the Heilbrun Music and Media Library, and the Stuart A. Rose Manuscript, Archives, and Rare Book Library. Other campus libraries, include the Science Commons, the Library Service Center operated in collaboration with the Georgia Institute of Technology, the Woodruff Health Sciences Library, the Pitts Theology Library, the Hugh F. MacMillan Law Library, and the Oxford College Library located on the Oxford Campus approximately 30 miles from Atlanta.

### **Diversity Statement:**

Emory Libraries recognize diversity, equity, and inclusion as core values integral to achieving our mission to enrich the quality of life and advance intellectual discovery by connecting people of diverse backgrounds and experiences. We champion an inclusive work environment through competency training, reassurance of personal growth, restorative communication practices, and diverse recruitment and retention. We offer exhibits, collections, programming, and research assistance that speaks to the rich needs and identities of patrons from the Emory community and beyond. We

encompass opportunities that strengthen these values. We invite you to bring your true self to the library and feel welcomed when you arrive.

**Emory University is an Equal Opportunity/Affirmative Action/Disability/Veteran Employer.**