



Emory University Libraries Human Resources

ASERL Program Coordinator for Shared Collection Resources

Department:	ASERL
Salary:	Commensurate with qualifications and experience
Position Availability:	Immediately
Work Location:	Fully Remote

Position Summary

Reporting to the Association of Southeastern Research Libraries (ASERL) Executive Director, the ASERL Program Coordinator for Shared Collection Resources will lead the expansion of ASERL's Shared Print Collections and Resource Sharing initiatives, with a focus on identifying ways ASERL members can more effectively share collections in service to their communities. This position includes managing the work of volunteer co-chairs of several Interest Groups, working with partners at other organizations to design and implement activities related to Shared Print, and managing a .20FTE volunteer Visiting Program Officer (anticipated in early 2023) to help research and propose new Resource Sharing activities for the consortium. This position offers an excellent opportunity to work with talented and motivated staff across many research libraries in the Southeast to convene a wide array of activities to explore options for new inter-lending collaborations and support / expand longstanding shared print agreements.

Reporting to the ASERL Executive Director, the Program Coordinator will support the work of our member libraries in these key areas:

- a) By researching options for improving Resource Sharing operations at our member libraries, including technology and workflow issues for Controlled Digital Lending, recommending possible new technologies and/or licensing models for electronic content that could be adopted by ASERL members to facilitate / expedite the sharing of materials, and policy and process questions that would enable greater access to Special Collections content.
- b) The Program Coordinator will also be responsible for the periodic review / updating of the "ASERL Eleven" licensing principles document.
- c) By examining options for optimizing ASERL's longstanding Shared Print retention agreements, to ensure designated materials are retained are available to support learning and scholarship. his role also includes primary responsibility for supporting ASERL's participation in the Rosemont Shared Print Alliance, the PAPR archive, ongoing maintenance of the Journal Retention & Needs Listing [JRNL] database, the ASERL Documents

Disposition database and other decision-support tools used by participating libraries, and coordination of bibliographic updates to the WorldCat database.

- d) Lastly, this position includes a supporting the ASERL Board of Directors and Executive Director with note-taking and other record-keeping tasks on an as-needed basis.

NOTE: ASERL will consider applicants from remote work locations; relocation to Atlanta is not a requirement for this position.

About ASERL

Founded in 1956, ASERL is one of the largest regional research library consortia in the United States. We serve 38 institutional members in 12 states. ASERL is housed in the Robert W. Woodruff Library at Emory University in Atlanta, Georgia. ASERL's staff currently includes the Executive Director and a part-time Program Coordinator for Shared Print Initiatives, and a full-time Program Coordinator for Professional development / DEI. ASERL operates in a team environment that provides support for the broad spectrum of initiatives and activities of the Association, its Board of Directors and numerous working groups, programs and services. The role herein is an expansion of the part-time Program Coordinator for Shared Print Initiatives position. As part of ASERL's affiliate agreement with Emory, this person will be an employee of Emory University, and enjoy the many benefits related to being an Emory employee.

QUALIFICATIONS

Required:

- Degree from an accredited college or university and minimum five years' experience working in an academic library or consortium – preferably with experience in Shared Print Collections and/or Resource Sharing environments – or equivalent experience.
- Excellent written and verbal communication skills are a must.
- A passion for working with people and with issues relating to library collection management / resource sharing is necessary.
- Robust experience in leading volunteer-based groups, consortia, and project management is helpful.
- Familiarity with standard office technologies, e-meeting tools, and website development / management tools.
- Demonstrated experience working in a technology-based environment.
- Comfort with ambiguity and the ability to improvise when needed.

To Apply:

Include a cover letter, a resume and the name, mailing address, email address, and telephone number of three professional references. Additionally, please indicate in your cover letter where you first learned of this position.

Description of Institution and Library

Emory University is internationally recognized for its outstanding liberal arts college, superb professional schools, and one of the South's leading health care systems. Emory's beautiful, leafy main campus is located in Atlanta's historic Druid Hills suburb and is home to 8,079 undergraduates and 7,372 graduate and professional students. As the second largest private employer in Atlanta, Emory University and Emory Healthcare have a combined workforce of approximately, 37,716 and an annual operating budget of \$5.6 billion. Emory University received \$831 million in research funding in fiscal year 2020.

Ranked among the top 20 Association of Research Libraries (ARL) in North America, Emory University Libraries in Atlanta and Oxford, Georgia is the interdisciplinary intellectual commons for Emory University. The collections at the nine Emory Libraries include more than 5.6 million volumes, 400,970 electronic journals, over 1.6 million electronic books, and internationally renowned special collections. The Stuart A. Rose Manuscript, Archives, and Rare Books Library is home to over 190,000 cataloged titles and more than 19,000 linear feet of manuscript material. Rose Library's collections span more than 800 years of history, with particular depth in modern literature and poetry, African American history and culture, political, social and cultural movements, and the University's archives.

Emory Libraries staff, including student workers, number approximately 350 with an overall library budget of approximately \$42 million. Emory University Libraries is a member of the Association of Research Libraries (ARL), the Association of College and Research Libraries (ACRL), the Atlanta Regional Council for Higher Education (ARCHE), the Coalition for Networked Information (CNI), the Center for Research Libraries (CRL), the Council on Library and Information Resources (CLIR), the Digital Library Federation (DLF), International Federation of Library Associations and Institutions (IFLA), and the Scholarly Publishing & Academic Resources Coalition (SPARC) as well as regional associations including the Association of Southeastern Research Libraries (ASERL) and Georgia Library Learning Online (GALILEO).

The Emory University Libraries include the Robert W. Woodruff Library, which is also home to the Goizueta Business Library, the Heilbrun Music and Media Library, and the Stuart A. Rose Manuscript, Archives, and Rare Book Library. Other library spaces include the Science Commons, Cox Hall Computing Center, the Library Service Center operated in collaboration with the Georgia Institute of Technology, the Woodruff Health Sciences Center Library, the Pitts Theology Library, the Hugh F. MacMillan Law Library, and the Oxford College Library located on the Oxford Campus approximately 30 miles from Atlanta.

Diversity Statement

Emory Libraries recognize diversity, equity, and inclusion as core values integral to achieving our mission to enrich the quality of life and advance intellectual discovery by connecting people of diverse backgrounds and experiences. We champion an inclusive work environment through competency training, reassurance of personal growth, restorative communication practices, and diverse recruitment and retention. We offer exhibits, collections, programming, and research assistance that speaks to the rich needs and identities of patrons from the Emory community and beyond. We encompass opportunities that strengthen these values. We invite you to bring your true self to the library and feel welcomed when you arrive.

– December 2020

Emory University is an equal opportunity/equal access/affirmative action employer fully committed to achieving a diverse workforce and complies with all applicable Federal and Georgia State Laws, regulations, and executive orders regarding nondiscrimination and affirmative action in its programs and activities. Emory University does not discriminate on the basis of race, color, religion, ethnic or national origin, gender, genetic information, age, disability, sexual orientation, gender identity, gender expression, and veteran's status.