

2023 Inclusive Cataloging Graduate Internship opportunity

Emory University Woodruff Library Resource Services Department offers a paid graduate internship in inclusive resource description focused on subject analysis of LGBTQ+ materials and applying LGBTQ+ terminology to improve description and discoverability of LGBTQ+ library resources. Individuals from underrepresented groups who have a demonstrated interest in LGBTQ+ research or inclusive cataloging are encouraged to apply. Applicants may be graduate students in any area with interest in LGBTQ+ topics and librarianship or current MLIS students and recent graduates.

Under the supervision of experienced catalogers, the successful candidate will

- Gain practical skills and experience in bibliographic description of Emory libraries materials
- Gain understanding of practical aspects of critical cataloging
- Gain practical experience with subject analysis of library materials and identifying areas of the library collection that could benefit from more inclusive and thoughtful subject analysis
- Gain practical experience in assigning Homosaurus terms.
- Assist in identifying existing Library of Congress classification number ranges and subject headings that can be useful in identifying LGBTQ+ materials for additional subject analysis using Homosaurus.

This program may be full-time (maximum 40 hours per week) or part-time (less than 40 hours per week), earning a \$6,000 stipend. Additionally, a \$500 stipend is available to assist with professional development opportunities such as workshop attendance, conference participation, or professional organization membership fees. The exact internship dates are to be arranged, beginning June 2023.

About Emory Libraries Emory Libraries is ranked among the top twenty Association of Research Libraries (ARL) in North America and has collections of more than 5.8 million volumes, 430,000 electronic journals, over 1.8 million electronic books, and internationally renowned special collections. The Stuart A. Rose Manuscript, Archives, and Rare Books Library is home to over 200,000 volumes and 21,000 linear feet of manuscript material with collections spanning more than 800 years of history, particularly modern literature and poetry, African American history and culture, political, social, and cultural movements, and the Emory University Archives.

Requirements:

Candidates will:

- Identify as a person from an underrepresented group
- Demonstrate interest in librarianship and specifically cataloging and subject analysis
- Have current enrollment or recent completion of a graduate program (any field)

Interested applicants will apply with the following:

- resume/CV
- cover letter
 - describing your interest in LGBTQ+ research and cataloging and subject analysis
 - explaining what you hope to learn and gain from participating in this internship
- Provide contact information for three references, specifically current or previous mentors, professors, or employers.

Submit as a single PDF to Sofia Slutskaia at sofia.slutskaia@emory.edu

Application deadline: April 30, 2023