EMORY LIBRARIES

Student Employment Application



APPLICANT INFORMATION								
Last Name:	t Name: First Na			Name: M.I.:				
Student I.D#			Work eligibility age: ☐ 16 but less than 18 ☐ 18 or over					
E-mail:			Phone:					
Local home/mailing address:								
Are you currently eligible to work in the U.S.?							YES NO	
Have you previously been employed by Emory University? ☐ YES ☐ NO If yes, when? {MM/YY}								
Are you currently employed by Emory University?								
Do you have Federal Work Study? ☐ YES ☐ NO If yes, will you be using it for a position with us? ☐ YES ☐ NO								
EDUCATION								
☐ Freshman ☐ Sophomore ☐ Junior ☐ Senior ☐ Master's ☐ Ph.D. Expected Graduation Date :								
Academic Department/Major:								
Do you have experience with the following? Excel Access Programming Other:								
List any language skills and degree of proficiency:								
WORK EXPERIENCE- does not have to be library related								
NAME OF EMPLOYER	TYPE OF WORK	OF WORK			DATES OF EMPLOYMENT {MM/YY-MM/YY}			
REFERENCES (i.e., academic advisor, resident advisor, library staff, previous employer, volunteer staff)								
Name, Relationship, Phone or Email:								
Name, Relationship, Phone or Email:								
List possible hours you are available for work (preferably 2-hour blocks). Please be specific.								
MONDAY TUESDAY \	VEDNESDAY	THURS	SDAY	FRIDAY		SATURDAY	SUNDAY	
Please list your top choices of student positions:								
1.								
3.								
DISCLAIMER AND SIGNATURE								
I certify that my answers are true and complete to the best of my knowledge.								
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.								
E-Signature					Date			