

## *Library Faculty-Equivalent Positions*

# Curriculum Vita

## **SUMMARY OF POSITION RESPONSIBILITIES**

---

Reporting to the Director of Access Services, as Head of User Services for the Emory Woodruff Library. Directly manages a team of six (6) FTE, and indirectly manages a team of 40-50 student staff. Partners with divisional staff, other EU Libraries and the Circulation Community of Practice (CCOP) to refine, develop, and implement circulation policies and practices across the Emory University Libraries. Creates and develops instructional tools, aids, guides, webpages and tutorials as needed, interpreting EU Libraries circulation policies pertaining to loan periods, patron accounts and bills, making decisions on exceptions to policies as requested by patrons. Reviews and assesses workflow relating to services provided by the Woodruff Library Service Desk (LSD), Music Media Library Service Desk, Woodruff Library Entrance Desk, and Science Commons. Implements process improvement as needed. Collaborates with direct reports to coordinate recruitment, hiring, orientation, training, supervision, and evaluation of employees. Develops and maintains up-to-date library staff job descriptions for staff within unit, reviewing requests for new positions and reclassifications and submits to Director, Access Services for consideration. Represents the library on professional and scholarly association committees, task forces, work groups, and other entities at the local, state, regional, national, and international level as appropriate to position and area of expertise. Conducts annual performance evaluations for direct reports and oversees annual processes within the unit ensuring that annual evaluations are conducted in a timely manner and submitted on time in accordance with campus and library policy. Directs the work of the Library Service Desk, schedules and works closely with staff to establish work goals, ensure efficiency and consistency in workflows, plans and coordinate activities and projects, and problem-solve customer service issues.

## **EDUCATION & ACADEMIC DEGREES**

---

**Master of Arts**, *summa cum laude*, Library and Information Studies with honors, *Social Justice & Inclusivity Emphasis* | University of Alabama, Tuscaloosa, AL, 2022

**Master of Arts**, *magna cum laude*, Religious Studies with honors | Beulah Heights University, Atlanta, GA, 2010

**Bachelor of Arts**, *Cum Laude*, Religious Studies with honors, | Morehouse College, Atlanta, GA, 2004

## **PROFESSIONAL LICENCES & CERTIFICATIONS**

---

Librarian, Grade 5B, Georgia State Board of Professional Licensing, October 2022

## ACADEMIC PROFESSIONAL EXPERIENCE & FELLOWSHIPS

EMORY UNIVERSITY – ROBERT WOODRUFF LIBRARY | **HEAD, USER SERVICES** 2023– Present  
Spearhead the planning, development, implementation, management, promotion, and assessment of services offered at the Woodruff Library, directing supervision of 6 FTE staff members and indirect supervision of up to 50 student employees.

GWINNETT TECHNICAL COLLEGE | **Adjunct Faculty – World Religions/Humanities** 2017- Present  
Prepared in-person and online lesson plans for classroom instruction for general courses; Prepared and delivered lectures pertaining to class materials. Taught World Religions and Humanities Courses for the Humanities Department. Evaluated students' progress in attaining goals and objectives. Prepared and maintained all required documentation and administrative reports.

EMORY UNIVERSITY – ROBERT WOODRUFF LIBRARY | **Library Manager of User Services** 2021 - 2023  
Directed the work of the Library Service Desk, schedule and work closely with staff to establish work goals, ensure efficiency and consistency in workflows, plan and coordinate activities and projects, and problem-solve customer service issues. Managed reference services, scheduling of staff and supplemental subject liaison participation, transaction assessment and quality control to ensure exemplary and innovative reference services. Participated in library and university working groups, committees, and in professional development activities as needed to support the changing environment of the library and the academic community.

EMORY UNIVERSITY – ROBERT WOODRUFF LIBRARY | **LIBRARY SERVICE DESK COORDINATOR** 2017 -2021  
Managed daily operations of Emory University main campus Library Service Desk and Entrance Desk access points, including scheduling, and resource management, and assigning daily work to a team of 50 student assistants and performing payroll review. Partnered closely with management to conduct operational planning, including budget management of \$130,000 annually, as well as identifying opportunities for process improvement and updates to policies and procedures.

## NON-ACADEMIC/RELEVANT PROFESSIONAL EXPERIENCE

---

CLAYTON COUNTY PUBLIC LIBRARY SYSTEM | **Assistant Branch Manager** 2015 - 2017  
Performed opening and closing operational procedures and cash controls, preparing daily reporting and scheduling to meet operational needs, and building a staff environment to ensure an outstanding level of customer service. Monitored work of 10 employees, maintaining outstanding customer support through daily performance coaching, as well as weekly developmental projects to encourage collaboration among the management team and librarians. Assessed library instruction efforts across delivery methods, including but not limited to online tutorials, face-to-face library instruction, workshops, and librarian embedding in courses, identifying opportunities for improvement.

CLAYTON COUNTY PUBLIC LIBRARY SYSTEM | **LIBRARY Youth Assistant** 2010 - 2015  
Developed and maintained effective professional relationships with schools, community groups, agencies, and non-profits to build collaborative efforts and drive customer awareness, access, and referrals to library resources. Conducted data collection and entry, performed inventory, and managed patron accounts with detailed accuracy.

Creator and Presenter, [Clayton County Library System Black History Month “I Have a Dream” Essay Competition](#), 2016

Creator and Presenter, [Clayton County Library System “State of Our Youth Symposium](#), 2016

Presenter, [Clayton County Library System Teen Services Media Speaker](#), 2016

Creator/Manager,, Clayton County Library System, [Teen Art, Video and Essay Contests](#), 2015

Clayton County Library System Media Marketing Committee, 2016 (Developed Local Marketing Strategy to Local Schools, Media Outlets Such as Radio Stations, and Newspapers Outlets.), 2016-2017

Manager, Riverdale Library, Clayton County Library System, Atlanta Regional Workforce Mobile Bus Unit Manager, 2016-2017

Creator/Manager, Riverdale Library, Clayton County Library System, Teen Coding Classes, 2016-2017

Creator/Manager, Riverdale Library, Clayton County Library System, Healthy Eating/4-H Classes, 2012-2017

Creator/Manager, Riverdale Library, Clayton County Library System, Business Development: “How to Start a Corporation Classes,” 2016-2017

Creator/Manager, Riverdale Library, Clayton County Library System, Business Development: “How to Start a Non-Profit Corporation Classes,” 2016-2017

Creator/Manager, Forest Park, Clayton County Library System, Library Microsoft Office Suite Instructor, 2012-2016

Creator/Manager, Forest Park, Clayton County Library System, Library Music Production Instructor, 2012-2017

Creator/Manager, Forest Park, Clayton County Library System, “Interacting with Police Seminar,” 2014

## **CURRENT PROFESSIONAL OR SCHOLARLY ASSOCIATION MEMBERSHIPS**

American Library Association

Black Caucus of the American Library Association

American Library Association New Members Roundtable

American Library Association Coretta Scott King Book Awards Round Table

American Library Association Library Instruction Round Table

American Library Association Social Responsibilities Round Table

Association of College and Research Libraries

Association of College and Research Libraries College Libraries Section

Association of College and Research Libraries University Libraries Section

Core: Leadership, Infrastructure, Futures

Core: Access and Equity Section

Core: Leadership and Management Section

Core: Technology Section Association of Research Libraries

Georgia Library Association

American Theological Library Association

## **PROFESSIONAL DEVELOPMENT & CONTINUING EDUCATION ACTIVITIES**

Library Management Training, LJ&SLJ Professional Development, Oct 17-Dec 5, 2023

Emory University Office of Diversity, Equity, and Inclusion Diversity Retreat, October 5, 2023

Leadership Institute for Academic Librarians, Harvard Graduate School of Education, Cambridge, Massachusetts; July 23- July 28, 2023

American Library Association Annual Conference & Exhibition, June 2023

Moving From an Operational Manager to A Strategic Leader Access, TrainHRLearning, May 2023

Anti-Racism 201: Digging Deeper in Antiracist Library Cultures, LJ&SLJ Professional Development, May 10-24, 2023

Emory Libraries Spring Anti-Racism Forum, April 2023

Libraries & Museum DEI Committee Retreat, April 2023

Reference Interview 101, RUSA & American Library Association, Spring 2023

Goizueta Business School Diversity, Equity, and Inclusion Social Justice Workshop, 2023

Goizueta Business School A.I. and Machine Learning Seminar, March 2023

Association of Research Libraries Kaleidoscope Leadership Symposium, University of Toronto, April 27-30, 2022

Association of Research Libraries Kaleidoscope Arizona State University Research Visit, October 30-November 2<sup>nd</sup>, 2022

ARL at ALA: Diversity, Equity & Inclusion Institute Development Update, June 24, 2022

LACUNY (Library Association of the City University of New York) Institute, 2022

American Library Association Annual Conference & Exhibition, 2022

American Library Association, Spectrum Scholar Institute, 2022

Emory University Diversity, Equity, and Inclusion Competency Training, 2022

American Library Association Annual Virtual Conference, 2021

Emory Libraries Youth In-Crisis Training, National Alliance on Mental Illness Professional Training, 2019

Emory Libraries Unconscious Bias workshop, Office of Equity and Inclusion, March 2019

Emory University Aspiring Leaders Training, July 2018-January 2019

## **TEACHING ACTIVITIES**

---

### ***Teaching in Credit Courses***

Adjunct Faculty Instructor, RELG 1101 - World Religions, Gwinnett Technical College, 2017-Present

Adjunct Faculty Instructor, HUMN 1101 - Introduction to Humanities, Gwinnett Technical College, 2018-2019

## **PRESENTATIONS**

---

### ***Individual Presentations***

Batiste, Lyndon. (2019, December). The Role of the Library Service Desk at the Emory Woodruff Library. Emory Libraries, Atlanta, GA.

### ***Group/Panel Presentations***

Copenhaver, K.A., Slutskey, S., Brown, E., Batiste, L., Norman, K., & Copeland, J. (2023, October). Designing and delivering meaningful internship experience. Panel presentation at the Georgia Libraries Conference, Atlanta, GA. (Accepted)

Copenhaver, K.A., Slutskey, S., Brown, E., Batiste, L., Norman, K., & Copeland, J. (2023, November). Library Internship Programs: Unlocking pathways to the profession. Panel presentation at the Access Services Conference, Atlanta, GA. (Accepted)

Copenhaver, K.A., Slutskaya, S., Brown, E., Batiste, L., Norman, K., & Copeland, J. (2024, June). Making room: Short-term internships as a pathway to diversity within the library profession. Panel presentation at the American Library Association Annual Conference and Exhibitions, San Diego, CA. (Submitted)

## **POSTER SESSIONS**

---

Crowl, S., Batiste, L., Bruchko, E. A., McKenzie, N. B., & Raza, S. (2023, March 15-18). *Sustaining Momentum for Social Change: Tips & Tricks for Developing a Successful Conversation Series for Library Staff*. [Conference session]. Association of College and Research Libraries, Pittsburgh, PA.

## **LIBRARY SERVICE**

---

### ***Current Service***

Chair, Search Committee for Sr. Director, Belonging, Diversity, & Inclusion-Libraries & Museums, Woodruff Library, Emory University, 2023

Member, Search Committee for Student Flourishing Librarian, Woodruff Library, Emory University, 2023

Member, Emory Libraries Diversity, Equity, and Inclusion Committee, Woodruff Library, Emory University, 2018-Present

Member, Emory Libraries Diversity, Equity, and Inclusion Professional Development Subcommittee, Woodruff Library, Emory University, 2018-Present

Member, Emory Libraries Diversity, Equity, and Inclusion Outreach and Engagement Subcommittee, Woodruff Library, Emory University, 2018-Present

Member, Access Services Policy Committee, Woodruff Library, Emory University, 2023 -Present

Member, Emory Libraries Web Content Governance Committee, Woodruff Library, Emory University, 2022-Present

Member, Library Service Desk Website Content Czar, Woodruff Library, Emory University, 2022-Present

Chair/Member, Emory Libraries Black Library Professionals Group, Woodruff Library, Emory University, 2020-2023

Member, Emory Libraries Digital Signage Committee, Woodruff Library, Emory University, 2018–Present

Chair, Emory Libraries Circulation Community of Practice/Circulation Subcommittee, Woodruff Library, Emory University, 2019-Present

### **Past Service**

Member, Search Committee for Library Information Desk Coordinator -Health Sciences Library, Woodruff Library, Emory University, Spring 2023

Attendee, Universities Studying Slavery Conference: 2022 Fall USS Conference (*Commissioned by Vice Provost Veleda Dent to Represent Emory Libraries at Conference; Provided a report of findings and experiences in a meeting with Vice Provost*), University of Virginia, Charlottesville, VA., September 2022.

Member, Emory Libraries Code of Conduct Task Force, Woodruff Library, Emory University, 2020-2022

Member, Web CMS Stakeholder, Woodruff Library, Emory University, 2022

Member/Facilitator, Emory Libraries Diversity, Equity, and Inclusion Committee Critical Conversations, Fall 2022

Member/Facilitator, Emory Libraries Diversity, Equity, and Inclusion Committee Critical Conversations, Spring 2022

Member/Facilitator, Emory Libraries Diversity, Equity, and Inclusion Committee Critical Conversations, Fall 2021

Member/Facilitator, Emory Libraries Diversity, Equity, and Inclusion Committee Critical Conversations, Spring 2021

Member, Search Committee for Access Services Librarian, Woodruff Library, Emory University, 2018

Member, Search Committee for Coordinator, Computing Center at Cox Hall, Woodruff Library, Emory University, 2018

Member, Black History Month Planning Committee, Clayton County Library System, 2017

Member, Clayton County Library System Outreach Planning Committee, Clayton County Library System 2012-2017

## **COMMUNITY SERVICE**

---

### **Past Service**

Member, Journey Together, United States Conference of Catholic Bishops, 2020-2021

Volunteer, UGA Extension, Clayton County-Extension Leadership System Program Development Team, 2017

Member, Operation Hope, Clayton County Library System, 2017

Member, Clayton County Library System, Library Card Drive, 2016-2017

Member, Clayton County Library Career Day Representative, Clayton County Schools, 2016

Volunteer, Hosea Feed the Hungry and Homeless, 2010-2012

## HONORS & AWARDS

---

American Library Association Emerging Leader, 2024

ACRL/NY Symposium Conference Scholarship, 2023

Kaleidoscope Diversity Scholar Award, Association of Research Libraries, 2021

[ACRL Scholarship Award](#)(Pg. 9), 2021

Spectrum Scholar Award, American Library Association, 2020

H.W. Wilson Foundation Scholarship- School of Library & Information Science: Univ. of Alabama, 2020

New Members Round Table's Annual Conference Professional Development Award, American Library Association, 2021

[ACRL Member of the Week](#), Association of College and Research Libraries, 2020

Spirit of the Year Nomination for High Performing Faculty Members, Gwinnett Technical College, 2019

Clayton County Library System, Forest Park Branch Library Employee of the Month, 2016

\*\*\*