



Professional Position Posting

Electronic Resources Librarian

Department:	Resource Services
Salary:	Commensurate with qualifications and experience
Position Availability:	Immediately

Library Summary

Emory University Libraries is seeking a dynamic and visionary leader to join our team as the Electronic Resources Librarian. You will contribute to the lifecycle for Emory Libraries licensed electronic resources, including licensing, purchasing, maintenance, and access in a dynamic, future-oriented library. As a member of the Electronic & Continuing Resources Department, you will work across the libraries with colleagues to improve accessibility and discovery for students and faculty. In this position, you will implement major initiatives, introduce innovative access and discovery models, and oversee usage statistic collection for decision-making and assessment purposes. If you are passionate about library services and ready to make a difference, we invite you to apply for the Electronic Resources Librarian position at Emory University Libraries. Join us in implementing Emory University's mission of creating, preserving, teaching, and applying knowledge in the service of humanity

Position Summary

Reporting to the Head of Electronic & Continuing Resources, the Electronic Resources Librarian coordinates the day-to-day management of the electronic resources workflow. The Electronic Resources (ER) Librarian works closely with others on the ECR team, with the Resource Description team, and others to develop e-resources-related policies, procedures, and practices. The ER Librarian coordinates the collection of usage statistics for electronic resources; develops policies around licensed electronic resources accessibility; manages two direct reports; and assists in developing discovery methods by collaborating with other units within the division and in other divisions and departments.

Essential Responsibilities & Duties

Electronic Resources Responsibilities

- Contribute to licensing, purchase, maintenance, access, renewal or cancellation workflows, analysis and decisions related to e-resource management
- Develop and maintain standard and emerging access paths and workflows.

- Improve user access and discovery to e-resources by anticipating and resolving issues with remote access and authentication products, removing barriers in license and access models, and introducing new technologies.
- Create, audit, and analyze the accessibility of our licensed e-resources and advocate with vendors for compliance with existing standards.
- Development and implement local workflows, documentation, and record-keeping practices for electronic resources management.
- Oversee the collection of e-resources usage statistics and collaborate with stakeholders across libraries to synthesize data and develop meaningful insights for local decision-making and assessment efforts.

Professional Responsibilities

- Participate in professional and scholarly associations; maintain membership and accreditation; participate in meetings, conferences, and workshops; serve in appointed or elected positions
- Maintain up-to-date professional knowledge and skills related to job responsibilities and current trends in higher education, academic libraries, and information technology
- Adhere to guidelines in the *Emory Handbook Governing the Librarian series for Faculty-Equivalent Librarians* regarding appointment, renewal, and promotion
- Participate in library and campus committees

Required Qualifications

Education and Experience:

- ALA-accredited master's degree in library and information science OR equivalent education and experience (subject expertise combined with appropriate teaching experience and/or library experience)

Skills and Competencies:

- Communicate effectively (verbal, written, and graphic) through various communication channels
- Capacity to thrive in a complex, sometimes ambiguous, future-oriented environment
- Strong customer service skills and commitment to providing effective library services.
- Skills to plan and manage several initiatives simultaneously
- Strengths in prioritizing and budgeting

Interpersonal and Leadership Abilities:

- Aptitude for developing and maintaining interpersonal relationships
- Active professional or scholarly participation, involvement, and leadership in local, state, regional, national, or international associations

Application Procedures

Interested candidates should review the application requirements and apply online at, <https://apply.interfolio.com/169217>

Applications may be submitted as Word or PDF attachments and must include:

1. Current resume/vita detailing education and relevant experience.
2. Cover letter describing qualifications and experience.

3. Please describe what makes a cohesive and effective team. What qualities or actions do you think contribute to team success, and how do they influence performance and productivity? Describe the role you would play in creating a work environment that allows all employees to contribute their best work toward achieving the university's mission. Please limit your response to no more than 3 paragraphs.
4. In a separate document list the names, email addresses, and telephone numbers of 3 professional references including a current or previous supervisor.

Candidates applying by July 17, 2025, will receive priority consideration. Review of applications will continue until the position is successfully filled. Emory is an Equal Opportunity/Affirmative Action Employer and encourages applications and nominations from women, minorities, people with disabilities, and veterans.

General Information

Professional librarians at Emory Libraries are 12-month faculty-equivalent positions evaluated annually with assigned ranks renewable for 3 or 5 years based on experience and background. Appropriate professional leave and funding is provided. Depending on educational credentials and position, librarians may be considered for a shared/dual appointment between the library and academic department as a faculty member.

Librarian appointees at Emory generally have educational credentials and professional backgrounds with academic library experience and/or disciplinary knowledge and demonstrate a commitment to continuous learning, professional engagement and involvement, research and scholarship, creativity, innovation, and flexibility. Such backgrounds will normally include a graduate degree from an ALA-accredited library and information science program AND/OR a discipline-specific master's OR doctoral degree. In addition to professional competence and service within the library in the primary job assignment, advancement and/or appointment renewal requires professional involvement and contributions outside of the library and scholarly activities. Candidates must show evidence or promise of such contributions.

Emory provides an extremely competitive fringe benefit plan that includes personal leave, holiday pay, medical and dental plans, life insurance, courtesy scholarships, and tuition reimbursement just to name a few. For a full list of benefit programs, please go to <http://www.hr.emory.edu/eu/benefits/>.

Description of Institution and Library

Emory University is internationally recognized for its outstanding liberal arts college, superb professional schools, and one of the South's leading health care systems. Emory's beautiful, leafy main campus is located in Atlanta's historic Druid Hills suburb and is home to 8,332 undergraduates and 7,687 graduate and professional students. As the second largest private employer in Atlanta, Emory University and Emory Healthcare have a combined workforce of approximately 37,716 and an annual operating budget of \$5.6 billion. Emory University secured \$1.1 billion in sponsored research awards in FY24.

Ranked among the top 20 Association of Research Libraries (ARL) in North America, Emory University Libraries in Atlanta and Oxford, Georgia is the interdisciplinary intellectual commons for Emory University. The collections at the nine Emory Libraries include more than 5.6 million volumes, over 500,000 electronic journals, over 2 million electronic books, and internationally renowned special collections. The Stuart A. Rose Manuscript, Archives, and Rare Books Library is home to over 133,976 print titles, 201,134 volumes and over 2,200 collections measuring over 21,815 linear feet of manuscript material. Rose Library's collections span more than 800 years of history, with particular depth in modern literature and poetry, African American history and culture, political, social and cultural movements, rare books and the University's archives.

Emory Libraries staff, including student workers, number approximately 350 with an overall library budget of approximately \$42 million. The WHSC Library has institutional memberships with the Association of Academic Health Sciences Libraries (AAHSL) and the Medical Library Association (MLA). Emory University Libraries is a

member of the Association of Research Libraries (ARL), the Association of College and Research Libraries (ACRL), the Atlanta Regional Council for Higher Education (ARCHE), the Coalition for Networked Information (CNI), the Center for Research Libraries (CRL), the Council on Library and Information Resources (CLIR), the Digital Library Federation (DLF), International Federation of Library Associations and Institutions (IFLA), and the Scholarly Publishing & Academic Resources Coalition (SPARC) as well as regional associations including the Association of Southeastern Research Libraries (ASERL) and Georgia Library Learning Online (GALILEO).

The Emory University Libraries include the Robert W. Woodruff Library, which is also home to the Goizueta Business Library, the Heilbrun Music and Media Library, and the Stuart A. Rose Manuscript, Archives, and Rare Book Library. Other library spaces include the Science Commons, the Library Service Center operated in collaboration with the Georgia Institute of Technology, the Woodruff Health Sciences Center Library, the Pitts Theology Library, the Hugh F. MacMillan Law Library, and the Oxford College Library located on the Oxford Campus approximately 30 miles from Atlanta.

Emory is an equal opportunity employer, and qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability, protected veteran status or other characteristics protected by state or federal law. Emory University does not discriminate in admissions, educational programs, or employment, including recruitment, hiring, promotions, transfers, discipline, terminations, wage and salary administration, benefits, and training. Students, faculty, and staff are assured of participation in university programs and in the use of facilities without such discrimination. Emory University complies with Section 503 of the Rehabilitation Act of 1973, the Vietnam Era Veteran's Readjustment Assistance Act, and applicable executive orders, federal and state regulations regarding nondiscrimination, equal opportunity, and affirmative action (for protected veterans and individuals with disabilities). Inquiries regarding this policy should be directed to the Emory University Department of Equity and Civil Rights Compliance, 201 Dowman Drive, Administration Building, Atlanta, GA 30322. Telephone: 404-727-9867 (V) | 404-712-2049 (TDD).

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